

ELA TOWNSHIP BOARD MEETING
January 10, 2002
7:00p.m.
70 East Main Street,
Lake Zurich, IL.
Approved April 10, 02

Amended 4/10/02

- 1. Roll Call: Present:** Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, Knudtson and Sullivan were all present.
- 2. Trustee Knudtson's motion to amend the November 8th, 2001 meeting minutes with the following changes:**
 - a. Page 1, Strike Item, "others in attendance" and attach sign in sheet to the minutes.**
 - b. Page 2 Item 7 b. Student Parking at Knigge Parking, Strike the discussion in its entirety, as the minutes need only reflect the motions verbatim and a list of agenda items.**
 - c. Page 3, Item 7.f., Youth Forum- November 10th. Goal: Establish Ela Township Youth Committee. Omit explanation, and change to no action taken.**
 - d. Page 3, Item 7.g, 2002 Ela Festival of Arts-June 2002. And replace the discussion with no action taken.**
 - e. Page 3, Item 8.b, Open Door Health Clinic- Grant Request- \$4,500.00. Strike but would like a better itemize tracking of the funding from now on.**
 - f. Page 4, Item, 8.c, Ela Township Board meetings at Village Hall of Lake Zurich-review contract and identify start date. Change discussion to 'no action taken.'**
 - g. Page 4, Item, 8.d, Approval of propose FY03 Tax Levies and set hearing date for December Board meeting. Change the date December 14th to 13th.**
 - h. Page 4, Items, 9.0. Supervisor's Report, 10.0 Highway Commissioner's Report, 11.0 Assessor's Report and 12.0 Senior Director's Report. Have all reports to read, "that they were received."**
 - i. Page 4, 13.0, Item, Additions to the Agenda. Strike the first sentence, The route 12 corridor Planning Council would like Ela Township Board to sign the contract to send to IDOT to request them to conduct a study on the bottleneck created along Route 12 during rush hour traffic. Also strike last sentence starting with Happy Holidays.**

The motion was seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

3. Trustee Knudtson's motion: To amend the December 13, 2001 meeting minutes with the following amendments:

- a. Page 1, Strike Item, "**others in attendance**" and attach **sign in sheet** to the minutes.
- b. Page 1, Item 3.0, Approval of November 8, 2001 Board Minutes. Strike the sentence "**the Board would like**"...**the next meeting.**
- c. Page 2, Items 7.0, Supervisor's report, 8.0 Highway Commissioner's Report, 9.0 Assessor's Report, and page 3, Item 10.0 Senior Director's Report. Have all the Reports to read, "**that they were received**"
- d. Page 3, Item 15a, Update on remodeling of the Historic Center. Strike the whole paragraph. Change to "**no action taken.**"
- e. Page 3, Item 15b, Video Ela Township Meetings at Lake Zurich Village Hall. Change paragraph to read, "**Trustees Black and Knudtson will report at next meeting on cost and feasibility options for televising meetings at the YMCA.**"
- f. Page 3, Item 14.0 Supervisor Tinerella recommended adding to Trustee Knudtson's motion that **proper funding papers** should read for clarification, **Trustee Knudtson's proposed form.** This recommendation was accepted by Trustee Knudtson.

This complete motion was seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

4. Trustee Knudtson's motion: To amend the October 11, 2001 meeting minutes with the following amendments.

Page 4, under 9.0, Additions to the agenda, add 9.d, **Funding Policy. Trustee Knudtson's motion was to adopt the funding policy as he presented (see exhibits 1 a-c) to the Board. Seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, and Knudtson all voted aye and the motion carried.**

This motion was seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried. Supervisor Tinerella voted nay.

Trustee Knudtson's motion to close the discussion on this motion. Seconded by Trustee Sullivan. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried. Supervisor Tinerella voted nay.

In the September Agenda, It read **6 month Audit**, so the Clerk mistakenly put **6 month audit** in the minutes. Instead it should read **6 week audit.**

5. Treasurer's Report 12/11to1/4/02

Bills against Ela Township

General Town Fund-----	\$74,038.35
General Assistance-----	\$2,312.44
General Road Fund -----	\$24,708.41
Permanent Road Fund -----	\$54,999.30
Park Maintenance Fund-----	\$1,295.00
Total-----	\$157,353.50

6. Approval of Expenses

Trustee Knudtson's motion to authorize Supervisor Tinerella to pay expenses as submitted. Checks to be signed and mailed by January 12, 2002, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson, and Sullivan voted aye and the motion carried.

7. Budget Line Items Transfers

Trustee Knudtson's motion to accept all line item transfers except under General Town Fund for \$6000.00 from line #583 from the other Improvements into line #586 Building Capital Improvements for 30 days, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

8. Comments From the Public

Trustee Knudtson's motion to limit public comment to a total of 15 minutes with no more than 3 minutes per individual to be fair, for items not on the agenda, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

9. Supervisor's Report

Trustee Knudtson's motion to move items 9a, 9band 9c to be discussed in Old Business, as they appear to require action, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Trustee Knudtson's motion that in the future the Supervisors report focus on **updating your progress on motions from the prior meeting and list any new items that may need to be considered on a future agenda**, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

10. Highway Commissioner's Report

Trustee Knudtson's motion, To review late arriving bills from the Highway Department. All bills from the Township presented by noon on the Thursday immediately before the regular Thursday Board meeting be listed on a separate and discreet board audit report by the Supervisors office and submitted to Board at the meeting. They should be in a separate group with the appropriate actual bill. Supervisor Tinerella shall additionally exclude these bills from the audit report of the following month, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

11. Assessors Report

Received.

12. Seniors Director's Report

Received.

OLD BUSINESS

13. Ela Festival of Arts-Funding Decision for final \$5,000 requested

Trustee Burch's motion to amend the motion, (which was previously approved at the December Board meeting.) **to grant Ela Festival of Arts \$10,000 and to have Supervisor Tinerella provide the proper funding paper, and fill out before returning for the remainder of the funding**, to read, \$10,000 grant shall be disbursed to pay

invoices for vendors of goods and services for the Ela Festival of Arts other than administrative expenses and salaries, and there will be no added funding, seconded by Trustee Black. Roll Call: Trustees Black, Burch, and Knudtson all voted aye and the motion carried. Supervisor Tinerella and Sullivan voted nay. No Action to be taken on this motion.

Items 9a, b, and c under Supervisor Report were moved to Old Business.

9a. Approval of Bus Service Fares (FY02)

Trustee Knudtson's motion to approve the Bus Fares and the 2002 Para-transit agreement between Pace and Ela Township reflecting the fare changes as outlined in the form in the Board packets, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

9b. Establish timeline & plan to complete 1st floor of Town Hall.

Trustee Knudtson's motion, to authorize Trustee Burch to direct the completion of Ela Township 1st floor remodeling of the Historic Society up to a maximum of \$8000.00. (Until the room is ready.), seconded by Trustee Black. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried. Supervisor Tinerella voted nay.

9c. Legal Counsel Appointment & Board Approval

Supervisor Tinerella's motion to appoint Mike Chmiel as Ela Township Lawyer, effective immediately, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella and Trustee Sullivan voted aye. Trustees, Black, Burch, and Knudtson all voted nay and the motion did not carried.

Trustee Burch's motion to hire Holland and Knight as Ela Township Attorneys effective immediately, seconded by Trustee Black. Roll Call: Supervisor Tinerella abstained.

Trustee Sullivan voted nay. Trustees, Black, Burch, and Knudtson all voted aye and the motion carried.

14. Ela Township Youth Initiative-Steering Committee Mtg. (1/19)

Trustee Knudtson's motion to name two Ela Township Trustees as the Township's representatives for the Youth Initiative- Steering Committee. Seconded by Trustee Burch. Roll Call: Supervisor Tinerella voted nay. Trustees Black, Burch, Knudtson and Sullivan voted aye and the motion carried.

Trustee Burch's motion named Trustees Knudtson and Sullivan as the two Ela Township representatives to the Youth Initiative- Steering Committee with Trustee Black as an alternate. For the records they volunteered and were appointed. Seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

15. Student Parking at Knigge Park

Supervisor Tinerella's motion for the Ela Township Board formally establish, adopt and enforce policies and procedures for student parking at Knigge Park that provide for lot supervision and addresses the safety issues. Motion failed, for lack of a second.

16. Board Meetings to be aired on cable T.V. channel 4.

Trustee Black motion to accept the contract from the village to use their facility for the purpose of televised Board meetings and have our next meeting there with proper notice to the public. Also to have the clerk place the appropriate notice for the February 2002

meeting to be held at the village hall. Roll Call: Supervisor Tinerella and Trustee Sullivan voted nay. Trustees, Black, Burch and Knudtson voted aye and the motion carried. Trustee Knudtson's motion, to have Supervisor Tinerella, to execute the requirement to cover Lake Zurich signage before February Board meeting up to a maximum expense of \$400.00, seconded by Trustee Black. Roll Call: Supervisor Tinerella and Trustee Sullivan voted nay. Trustees Black, Burch, and Knudtson voted aye. And the motion carried.

NEW BUSINESS

17. YMCA Pool Project-Naming Opportunities-Gil Fonger, YMCA.

Gil Fonger gave a short presentation and defer funding request until next meeting.

18. Township Social Agency Funding Policy- Discuss, clarify and motion to adopt a formal policy-establish timeline for funding review dates for each agency previous funded

Trustee Knudtson's motion, to amend funding policy as separate from the application form to adopt the November 8, 2001 document (exhibit 2 presented to the Clerk. seconded by Trustee Burch. Roll Call: Trustees Black, Burch, Knudtson and Sullivan all voted aye. And the motion carried. Supervisor Tinerella voted nay.

Trustee Knudtson's motion, to amend the funding application to adopt that, used for the CAC request, (exhibit 3 presented to the Clerk) striking the word "Draft" and "(mostly formatting changes)" from each page, seconded by Trustee Burch. Roll Call: Trustees, Black, Burch, Knudtson and Sullivan all voted aye and the motion carried. Supervisor Tinerella voted nay.

Trustee Knudtson's motion, to make this Funding Form available by Monday January 14, 2002 at 12:00 and sent to all grantees, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Additions to the Agenda

Trustee Knudtson's motion, in the Future to move "**Additions to the Agenda**" up to follow the **approval of the minutes,** seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Trustee Knudtson's motion to place packet format and timing on the February Board Meeting agenda, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Trustee Black's motion to purchase **Township and other related Laws of Illinois.** Books, for all of the Ela Township Board, seconded by Trustee Knudtson. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

Trustee Burch's motion, to authorize Supervisor Tinerella to hire a CPA firm for the next Audit, seconded by Trustee Sullivan. Trustee Burch withdrew his motion.

The hiring of a CPA firm will be tabled until the February 14, 2002 Board meeting.

Trustee Knudtson's statement: 'When I became aware of the inadvertent omission of the motion to adopt funding policy a notice was placed in the Herald and Tribune extending the deadline for submission of grant applications to February 8 at 5:00pm at the Township Offices. I also sent that notice to past grantee with a copy of the funding policy as amended

above. I ask the Board to ratify this notice and place a copy of the notice with Clerk Prouty. Requests will be reviewed at the February 2002 Board meeting and concluded at the March 2002 Board meeting.”

Trustee Burch’s motion, to ratify the notice that was published by Trustee Knudtson, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson all voted aye and the motion carried.

At 10:42 Trustee Sullivan motions, to table the executive session to the February Board meeting and to adjourn this meeting, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, Knudtson and Sullivan all voted aye and the motion carried.

LUCY PROUTY ELA TOWNSHIP CLERK